

Basic Coffee Instructions

Coffee makers should be plugged directly into an outlet. Extension cords are not recommended.

- Fill coffee pot with COLD water to the desired amount.
- Add coffee to basket (see equivalents below).
- Plug coffee pot into standard electrical outlet.
- Light will turn red when coffee is finished brewing

The pot will keep the coffee hot.

Cleaning

Rinse out the inside of the coffee pot and basket before returning.
Never immerse coffee pot in water!

Brewing Time

Approximately 1/2 hour to brew coffee in 30-60 cup urns
Approximately 1 hour in 90-100 cup urns

Coffee Equivalents

<u>Number of Cups</u>	<u>Coffee Measure</u>
36	3 - Cups
55	4 - Cups
100	7 - Cups

One 13 oz can of coffee is equal to approximately 5 cups of ground coffee.